



The mission of the Chillicothe Halloween Festival is to provide residents and visitors an annual event which offers a family-friendly and safe environment to celebrate the season with portions of the proceeds to be given to community nonprofit organizations that enrich Ross County.

### **ELIGIBILITY & GUIDELINES**

Organizations applying for this grant must be located within and serve the communities within Ross County.

To qualify for consideration of funds, applicants must:

- Be recognized by the Internal Revenue Service (IRS) as a 501(c)(3) charitable organization.
- Submit a copy of the IRS Determination Letter and/or proof of their filing status as a 501(c)(3) non-profit organization upon request.
- Document the way funds will be used to better the lives of Ross County residents.
- Submit a completed application and any supporting documentation to qualify for consideration of grant funding.
- Recognize the Chillicothe Halloween Festival as a supporter of the organization and/or of the program in which the funds will help support if application is approved.
- Complete a follow-up letter within in one-year of funding or at the completion of a specific program to indicate the impact that funds had on the lives of Ross County residents.

### **GRANT PROCESS**

Available funds for this Community Grant Program will be determined by the Board of Directors following the final expenses of the annual Chillicothe Halloween Festival. As available funds will vary from year to year, the maximum amount requested by any organization shall be no more than \$1,500.

**Applications must be received by December 4, 2023** and can be submitted to:

Chillicothe Halloween Festival  
Community Grant Program  
230 N. Plaza Blvd.  
Chillicothe, OH 45601

Or by email to: [grants@chillicotheshalloweenfestival.com](mailto:grants@chillicotheshalloweenfestival.com)

Applications for the Community Grant Program will be the final decision of the Board of Directors of the Chillicothe Halloween Festival, Inc. The Board of Directors reserves the right to determine the amount funded and does not guarantee full funding of any request. The Chillicothe Halloween Festival, Inc. reserves the right to change or amend this program without notice.



**COMMUNITY GRANT PROGRAM**

Complete the application below and attach any required or supporting documentation. Submit your application by December 4, 2023.

**ORGANIZATION INFORMATION**

Organization: \_\_\_\_\_

Contact: \_\_\_\_\_ Title: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Tax ID#: \_\_\_\_\_

**GRANT REQUEST**

If needed, attach one additional sheet to define how the funds will be used and how residents will benefit.

Amount Requested: \_\_\_\_\_

How will these funds be used?: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

How will residents benefit?: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

I attest that the above organization is a 501(c)(3) non-profit organization, able to receive charitable funding, and I have the authority to request funding on behalf of this organization.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date